

SHREWLEY PARISH COUNCIL

Minutes of the Meeting of Shrewley Parish Council held via Zoom on Monday 7th September 2020 at 7.45pm

Present at the Meeting:

Cllr R G Wesbury
Cllr N Soutter
Cllr H Darwen
Cllr E Forty
Cllr D Lawrie
Cllr M Wood
D Cllr G Illingworth

Chairman
Vice Chairman

Clerk Eleanor Choudry
Members of the Public: 3

20/20. APOLOGIES – WDC Cllr Cooke, Cllr Jo Day.

21/20. DECLARATION OF INTERESTS – None.

22/20. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 6th July 2020 approved and signed as a true record.

23/20. MATTERS ARISING FROM THE MINUTES – None

24/20. IMPACT OF COVID 19

- **Volunteers** – The Clerk explained that she has emailed the volunteers that had offered help to deliver essential provisions during lockdown. Two had replied to state they are happy for the PC to keep their details on file for future use.
- **Zoom meetings** – the PC will continue to hold meetings via Zoom until guidance advises otherwise.

25/20. PUBLIC OPEN FORUM – David Howell and Sheona Alemi complained about aggressive speeding cyclists travelling down Station Road. With no pavements for walkers etc to get out of the way of cyclists there has been a number of incidents that were near miss collisions. Cllr Caborn agreed to organise a road survey with the Road Safety Officer within a couple of weeks.

26/20. PLANNING –

W/20/0594 Four Brothers Farm, Five Ways Road, Shrewley, Warwick, CV35 7JB GRANTED 24/7/20
W/20/0306 Farm Gate Fresh Poultry, Five Ways Road, Shrewley WITHDRAWN 16/7/20
W/20/0690 Shakespeare Cottage, Five Ways Road, Shrewley, Warwick, CV35 7HZ PC has NO OBJECTION 13/6/20
W/20/0857 89 Shrewley Common, Shrewley, Warwick, CV35 7AN GRANTED 21/8/20
W/20/0884 Post Office, 97 Shrewley Common, Shrewley, Warwick, CV35 7AN The PC SUPPORTS this application.
W/20/0938 Owl Cottage, Case Lane, Shrewley, Warwick, CV35 7JD GRANTED 18/8/20
W/20/0852 104 Shrewley Common, Shrewley, Warwick, CV35 7AW The PC SUPPORTS this application with conditions.
W/20/0294 78 Shrewley Common, Shrewley, Warwick, CV35 7AW The PC has NO OBJECTION to this application.
W/20/1035 3 Green Lane, Shrewley, Warwick, CV35 7HJ The PC has NO OBJECTION to this application

Signed.....(Chair)

Date.....

W/20/1167 Great Pinley Barns, Nunhold Road, Shrewley, Warwick, CV35 8NB The PC has NO OBJECTION to this application
W/20/1057 9 Antrobus Close, Shrewley, Warwick, CV35 7BW
W/20/1270 Moat Farm, Case Lane, Shrewley, Warwick, CV35 7JD

27/20. WCC REPORT – Some staff were redeployed during the pandemic in different ways including running a PPE warehouse, test and trace and managing outbreaks. Many staff are still working from home due to not being able to social distance in the office space. With Covid expenditure of £1 million, work on next year’s budget has started along with a recovery plan. Covid-19 antibody tests are being trialed in care homes. The White Paper on the future reorganisation of the local government has not yet been published. WCC has made the case to Whitehall for a single unitary council as it seeks a place in the first tranche of the government’s devolution reforms. The number of Cllrs would reduce from 250 to 100 with more power to Parish Councils. The government will make the final decision, there will not be a referendum, and it will take affect within 2/3 years.

28/20. WDC REPORT – The White Paper on the future reorganisation of the local government has not yet been published. Without consultation with those affected the County have proposed a County-wide unitary. This is a possible solution but there are other possibilities such as a North-South division. The Five Boroughs and Districts are jointly investigating the whole picture.

The District Council has been pursuing three strands of the Covid-19 pandemic

1. Helping retail and businesses get back into operation
2. Getting used to new ways of working and returning staff to normal duties after redeployments
- 3 Planning and preparing should the second wave happen

Pubs and pavement licences have raised some concerns for the spread of Covid-19 if the rules are not properly followed.

At the recent Council meeting an attempt to extend the delegated decision powers which have deprived parish councils and residents of their democratic part in decisions was withdrawn.

The Government has recently rejigged the Use Classes so that many more changes of use, such as shops to cafes, are possible without requiring planning permission. The idea is to create flexibility to support town centres but small shops more than 1 km from the next nearest will be protected as local community uses.

The Government currently has two consultations on Planning. One is for short term tweaks, but the other is a White Paper proposing a rehash of the whole planning system supposedly speeding it up and bringing it into the 21st Century. However it demands very detailed Local Plans leading to an assumption of approval for faster implementation. The devil is no doubt in the detail and some aspects are a real cause for concern. Neighbourhood Plans remain part of the system but unless these are revised it is not yet clear how the two will work together.

During the Covid-19 pandemic, the District Council has been helping retail and businesses get back into operation. Grants given to businesses in Shrewley total £200k including the Durham Ox.

29/20. OTHER PARISH BUSINESS

29.1. Traffic Calming in Shrewley – Cllr Caborn to contact Graham Stanley regarding the village entrance gate costings.

29.2. Hatton Station Phone Box – Thanks were given to Sheona Alemi and the phone box group. With the new glass, bookshelves and fresh produce to swap there has been many positive comments. Fundraising for the maintenance of the phone box will continue.

29.3. Little Shrewley notice board refurbishment – awaiting refurbishment.

29.4. Community Emergency Plan – Awaiting appointment of a new Cllr to take on this responsibility.

29.5. Parish Councillor vacancy – No applications have been received. Cllr Soutter to contact a resident who had previously expressed an interest.

30/20. ONGOING ACTION ITEMS

30.1. FRIENDS OF HATTON STATION (FOHS) – The planters and the wild flower border have provided a colourful display this summer. Sadly due to the current situation the station and car parks have seen very little use. Consequently it has been possible to weed and do a general tidy up while keeping within Covid 19 restrictions!

Signed.....(Chair)

Date.....

Chiltern Railways has been asked to consider amending their on train and station announcements regarding the wearing of face masks. We requested they add an instruction regarding the disposal of used masks as several have been discarded on the platform when passengers alight.

Summer watering has been carried out by Graham Bamford and Mark Beaglehole...many thanks gentlemen.

30.2. Shrewley website update / Statutory publication of documents on website – No update was available due to the site being down. Financial 2019/20 documents have been uploaded to the website.

31/20. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

31.1. Footpath fault report - Thanks to John Miers who removed a fallen tree on the footpath to Little Shrewley from the Hockley Road. A reported fallen tree on the canal towpath by Bridge 58 has now been removed.

32.2. Highway fault report – Following the flooding in Little Shrewley recently, engineering works are now proposed to investigate the problem. For some months, the PC has been asking for a new Vehicle Activated Speed sign on the Hockley Road outside Barn Close Nurseries, to replace the sign demolished in a road traffic accident. This was planned to be installed by late Spring and has not yet been done. Cllr Wesbury informed Cllr Caborn about the two recent accidents and Cllr Caborn stressed that the £6900 cost was authorised from his budget and can be spent prior to receiving the funds from the insurance company. Cllr Caborn will let the PC know within a couple of days about when the surveyor can sign off the spend.

33/20. CORRESPONDENCE – A resident’s query regarding school transport to the grammar school was raised. The resident had discovered that as the nearest school Henley was oversubscribed she could receive free transport to the grammar school. The resident had been paying for transport. Cll Caborn is to forward the query to the Director of Education.

34/20. VILLAGE HALL UPDATE – During Lockdown, the Hall prepared for limited use, and as soon as it was permissible, our regular teaching classes were able to begin again under strict sanitation and personal distancing conditions within Covid-19 guidelines.

Further preparations are complete now, and the hall is open for bookings, though the conditions of hire are much more strict than they were, in order to remain Covid-19 secure.

The Social Club has not yet begun to plan for the future because social distancing would be impossible to achieve under the current rules, and the kitchen cannot be opened safely. Having said that, as soon as there is a way to operate safely the Club will reopen.

The Parents’ Group has been very successful in raising grant offers for the proposed play area, and they are currently seeking the last small percentage to complete the funding.

35/20. MEETINGS ATTENDED BY CLLRS – Cancelled

36/20. FINANCE

- 36.1** Annual Review of SPC Financial regulations - Cllrs agreed review unanimously
- 36.2** Annual Review of SPC Standing Orders - Cllrs agreed review unanimously.
- 36.3** Annual Review of SPC GDPR Privacy Notice - Cllrs agreed review unanimously.
- 36.4** Annual Review of SPC Data Breach Policy - Cllrs agreed review unanimously.
- 36.5** Annual Review of SPC Data Protection Policy - Cllrs agreed review unanimously.
- 36.6** Annual Review of Retention of Documents Policy - Cllrs agreed review unanimously.
- 36.7** Annual Review of SPC Subject Access Request Policy - Cllrs agreed review unanimously.
- 36.8** Appointment of Internal Auditor 2020/21 – Beverley Baker has agreed to be the Internal Auditor for 2021/22.
- 36.9** Parish Council Internet Security 2020 – The Clerk had used free internet security to date and now has to pay. Cllrs agreed the annual security can be claimed as an expense by the Clerk.
- 36.10.** Permission to pay proposed by Cllr Wood, seconded by Cllr Lawrie and unanimously approved.

Signed.....(Chair)

Date.....

Cheque/ BACS	Payee	Amount £
BACS	Clerk August Salary(Net),Postage £0	247.80
BACS	HMRC August Income tax	61.95
BACS	Clerk September Salary, Mileage £0, Postage £0	247.80
BACS	HMRC September Income Tax	61.95
BACS	Zoom monthly subscription for August reimburse Clerk	14.39
BACS	Zoom monthly subscription for September reimburse Clerk	14.39
BACS	Kaspersky Internet Security reimburse Clerk	39.99
	Total	688.27

37/20 Bank Reconciliation as at 31st July 2020

		£
Cash Book Balance b/f		9,532.99
Receipts		
First half precept 29.4.20	3,827.50	
Shaw Lane Rent	52.00	3,879.50
Second Half Precept (Sept 20)		
Total Income		13,412.49
May payments	1,567.41	
July payments	952.15	
Refurbishment of Croft Road sign reimbursement Keith Duffel – not yet paid	(35.99)	
Error in addition of Clerks July expenses to be rectified in November 2020 payment	(5.01)	
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Total Payments		2,478.56
CASH BOOK BALANCE		10,933.93
Balance as at 31 st July 2020 Includes £161.03 for Friends of Hatton Station		7,433.93
Reserve Account as at 31 st July 2020		3,500.00
BANK BALANCE		10,933.93

38/20. DATE OF NEXT MEETING – Monday 2nd November via Zoom

39/20. CLOSURE OF MEETING – The meeting closed at 9.20pm.

Signed.....(Chair)

Date.....