

# SHREWLEY PARISH COUNCIL

## **Minutes of the Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 1<sup>st</sup> November 2021 at 7.45pm**

### **Present at the Meeting:**

Cllr R G Wesbury *Chairman*  
Cllr E Forty  
Cllr D Lawrie  
Cllr M Wood  
Cllr R Hinton  
Cllr H Darwen  
WCC Cllr J Matecki  
WDC Cllr G Illingworth  
WDC Cllr R Hales

Clerk Eleanor Choudry  
Members of the Public: 22

**20/21. APOLOGIES** – WDC Cllr Cooke, Cllr J Cleary.

**21/21. DECLARATION OF INTERESTS** – None.

**22/21. MINUTES OF PREVIOUS MEETING** – Parish Council Meeting – Monday 6<sup>th</sup> September 2021 approved and signed as a true record.

**23/21. MATTERS ARISING FROM THE MINUTES** – None

**24/21. PUBLIC OPEN FORUM** – All discussion was regarding planning application W/21/1344 Tunnel Barn Farm, Shrewley Common, Warwick, CV35 7AN. Resident Phil Allen complained that the proposal is encroaching on residents' back gardens and causing a lack of privacy. Another resident handed the Chairman a list of his reservations. Concerns were raised that the cabins back onto residents' properties and if they were allowed, a precedent would be set and the siting of more cabins would follow. A resident stated that the Transportation document was misleading and the section size differs from 2014. Richard Curtis, resident of 52 Shrewley Common, thought that it was great that the business was expanding with the new lake and encouraged visitors but the siting of the 3 chalets had not been considered in relation to the houses. The hedgerow that would be screening the cabins is in poor condition and not intact or dense and therefore would not hide the light from headlights etc so provides very little in terms of mitigation. Mr Curtis suggested that there should be more separation between the cabins and the residential properties. Mr Adams, 54 Shrewley Common, asked why the cabins were to be sited directly behind the private properties and suggested they be sited within the farmyard. There was concern that more cabins could be allowed in future and their property could be surrounded by a caravan park. Another resident mentioned the 'horrendous' traffic on the farm drive with vehicles parked along it and said that an accident was waiting to happen.

Mrs Underwood from Tunnel Barn Farm explained that people stopping onsite in the cabins would reduce traffic going back and forth to a B & B. The farmyard cannot site the cabins as it is a car park and there is not enough space around the lakes.

Cllr Hinton asked Mrs Underwood if vehicles could use the other access by High Chimneys but Mrs Underwood explained that they cannot use that access as they do not own the land.

Cllr Wesbury advised residents to make their comments on the WDC website.

Signed.....(Chair)

Date.....

## 25/21. PLANNING –

Cllr Wesbury introduced the planning application W21/1344 Tunnel Barn Fisheries discussed in the Public Open Forum. In 2011 the last pond was installed and with retrospective planning application another pool was allowed at the same time. The Planning Officer at the time said this would complete the coverage of the site with water features. A further application was made in 2018 for two mobile homes which was refused by WDC and went to appeal. The appeal was dismissed as the site is in Green Belt and any development is inappropriate unless there are very special circumstances. Mrs Underwood advised that they have a Planning Consultant that is dealing directly with WDC. Cllr Darwen said he had received an anonymous document advising that the accommodation offered by the existing chalets is 100% more than the report suggests and there is also a café and tackle shop. Cllr Lawrie said that the traffic along Shrewley Common is very high and getting heavier and any increase will make the situation worse. Cllr Lawrie stated that there had to be give and take and that the extra buildings, cars and pools had been tolerated. He suggested that the position of the chalets be improved and that the other entrance by High Chimneys was used. Cllr Wesbury advised that Highways would be considering the traffic increase. Cllr Wood thanked residents for attending the meeting and letting their views be known. Cllr Wood advised residents to leave comments on the WDC website. Mrs Underwood said that she was more than happy to repair the hedgerow mentioned in the Public Open Forum. Cllr Matecki reminded Cllrs that when objecting to a planning application they need to state why it doesn't meet the NPPF document and specify where the application doesn't meet local policy.

Cllr Lawrie proposed the following planning comment:

Shrewley Parish Council objects to this planning application on the basis that it is inappropriate development in the Green Belt as defined by the National Planning Policy Framework (NPPF) and insufficient special circumstances have been identified

Cllr Darwen seconded, Cllrs all agreed with the proposed comment with the exception of Cllr Wood who abstained.

W/20/2022 Great Pinley Farm, Nunhold Road, Shrewley, Warwick, CV35 8NB GRANTED 30/09/21.
W/21/0446 Shrewley Gate Nursery, Old Warwick Road, Shrewley, Warwick, CV35 7AX PC SUPPORTS
W/21/0527 Four Brothers Farm, Five Ways Road, Shrewley, Warwick, CV35 7JB PC HAS OBJECTED
W/21/0977 Unit 7, The Mill, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN PC HAS NO OBJECTION
W/21/0629 Hill Top, Nunhold Road, Pinley Green, Warwick, CV35 8NA GRANTED 7/10/21.
W/21/1314 Wells Farm, Nunhold Road, Pinley Green, Warwick, CV35 8NA PC HAS NO OBJECTION 19/8/21
W/21/1338 21 Shrewley Common, Shrewley, Warwick, CV35 7AR PC HAS NO OBJECTION 21/9/21
W/21/1344 Tunnel Barn Farm, Shrewley Common, Shrewley, Warwick, CV35 7AN

**26/21. WCC REPORT** – The review of the 20mph speed limits and street parking costs is ongoing. The Councilor's Grant Fund is aimed at community and voluntary organisations. There is £6000 for each WCC Cllr to support small scale projects. More details at <https://www.warwickshire.gov.uk/cllrgrants>. The 2<sup>nd</sup> November was the 14<sup>th</sup> anniversary of the tragic Atherstone on Stow fire which resulted in the deaths of four firefighters. All fire stations were at half-mast and a vigil took place.

**27/21. WDC REPORT** – We are still working through our end of year accounts and expect to have those signed off by December. We have awarded a joint new waste management contract which starts in August 2022, where we are changing the collections to a mixture between weekly to 3 weekly collections. In August 2022 we will have a green bin with a different coloured lid that will replace the red boxes and plastic will also be able to go in these. Food waste will be a separate caddy for weekly collection. We were having issues with our green waste collection but hope to have resolved those issues now. We are working through the responses to our potential merger with Stratford District Council, ahead of our meeting on Monday 13<sup>th</sup> December.

## 28/21. OTHER PARISH BUSINESS

**28.1. Annual Assembly action item – Traffic calming in Shrewley Common** – Cllr Matecki is meeting officers on the 4<sup>th</sup> November and will get an update of the progress of the gates.

Signed.....(Chair)

Date.....

**28.2. Flooding – Hatton Station and Little Shrewley** – Cllr Wesbury spoke to the WCC Flood Management Team regarding clearing the ditch to take away the water at the bottom of Hatton Hill.

The blocked drains in Little Shrewley are now running smoothly.

**28.3. Vehicle activated sign on B4439 at Barn Close Nurseries** – Another car has come off the road and the landowner had to repair the kissing gate. Cllr Matecki explained that lives should not be put at risk whilst waiting for the insurance claim to be paid. Cllr Wesbury said that the accident was so long ago that it may now be outside the claim period. Cllr Matecki had written regarding the issue on the 4<sup>th</sup> October and will chase it up again.

**28.4. Vegetation removal on Station Road bend** – WCC Cllr Matecki advised that the work was in the schedule and funding in place.

**28.5. Community Emergency Plan** – Cllr Lawrie to ask the Village Hall Committee about sharing a common first aid box of supplies. Cllr Wood to ask what procedures are in place regarding first aid supplies at Wren Hall. Small amendments to be made to the Plan by the Clerk before redistribution. How members of the public access and are made aware of the plan is to be agreed.

**28.6. Tree Charter-** There is £500k a year for the Climate Action Fund. Plans will be rolled out within the next few months. Plans were derailed in 2019 due to Covid. A tree is to be planted for every person by 2030. A cabinet meeting is due to take place on 17<sup>th</sup> November and decisions will then be made.

Planting saplings does not work for a long time so it is more important not to chop down any trees. Applications to chop down trees should be opposed. HS2 are planting trees but as they are not watered they are dying.

Links were forwarded to all Cllrs for the WALC Conference on climate change. Ed Gemmel presented excellent ideas that work. Cllr Wesbury said that the parish needs to support the climate emergency and suggested that it is an Annual Assembly item. Cllr Wood to speak to neighbouring parishes about a communal effort and feedback at our January meeting.

**28.7. Parish Councillor vacancy** – The vacancy has been advertised on [nextdoor.co.uk](http://nextdoor.co.uk) and the parish notice boards.

**28.8. Bus shelter maintenance** – Cllr Wesbury checked the bus shelter and confirmed that it is still very solid and was recently reroofed. There are limited bus services operating that use the shelter. Cllrs agreed to see how it weathers over winter and discuss again next year.

## **29/21. ONGOING ACTION ITEMS**

**29.1. Friends of Hatton Station (FOHS)** – Nothing to report. The Clerk to contact FOHS regarding future reports.

**29.2. Shrewley website update / Statutory publication of documents on website** – All policies that were reviewed at the September meeting have been uploaded to the [shrewley.org](http://shrewley.org) website.

## **30/21. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –**

**30.1. New WCC Fault Reporting System** – Simon Moseley advised that the integration of the two reporting systems would take time to implement. The current system does not provide a list of outstanding items so a manual list now has to be kept. Cllr Matecki to investigate.

**30.2. Footpath fault report** – Cllr Wesbury thanked the Bramblers for all the jobs that have been completed including a yellow sign by the motorway. Resident John Miers has fixed the stile by the Hockley Road bend.

**30.3. Highway fault report** – The Clerk to respond tomorrow to the Highways Verge Management Policy consultation to add the bank in Mill Lane, Little Shrewley. Cllr Wood had already responded requesting one annual cut of verges in Case Lane/Fiveways area of Shrewley Parish. Cllr Lawrie to contact resident Mr Robinson to suggest leaving an area unmown at the crossroads.

Signed.....(Chair)

Date.....

**30.4. Towpath maintenance east and Shrewley Tunnel** – Cllr Darwen to request updates two weeks prior to our meetings. A permanent solution to the wet areas along the towpath where the water runs down from the bank would be costly. Mud needs to be taken off to get back to the hard surface and then surface dressing to the top of the board and edge stone so that water can run off straight into the canal. Cllr Darwen is to ask for clarification and possible site visit.

**31/21. CORRESPONDENCE** – The Voice of Warwickshire is requesting residents to sign up to be surveyed regarding local issues. Details will be advertised in the newsletter and nextdoor.co.uk.

PCSO Paul Coleman has been off work with an illness and is retiring at Christmas. The Clerk to email and thank him for his services to the parish and wish him a happy retirement.

**32/21. VILLAGE HALL UPDATE** - The decoration of the hall has been well received and the lighting in the entrance improved. The first Social Club meeting for 20 months was held successfully on the 15<sup>th</sup> October and the next film night is planned for 19<sup>th</sup> November. The next major event will be an ABBA retrospective concert organised by the WI on 27<sup>th</sup> November. The Village Hall's popular Christmas Fayre will be held on 4<sup>th</sup> December

**33/21. MEETINGS ATTENDED BY CLLRS – Cllr Jen Cleary** - Councillor Fundamentals (Induction) and Planning e-learning – Cllr Cleary was absent.

**34/21. FINANCE**

**34.1** Internal Auditor appointment 2021/22 – Beverley Baker agreed to complete the internal audit for 2021/22.

**34.2** 2021/2022 Budget and Estimated Final Expenditure and Proposed 2022/23 Budget previously Circulated – Cllr Wesbury asked Cllrs to consider the distributed budget before the January meeting. Reserves of £3500 are for election costs. It is proposed that £1k is ringfenced for capital expenditure and £1k for the Village Hall Grant as required.

**34.3** British Legion donation for wreath – The clerk to source a RBL poppy wreath and deliver to Cllr Wood to lay at the Hatton Church Remembrance Service.

**34.4** Permission to pay items listed below proposed by Cllr Darwen, seconded by Cllr Forty and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk October Salary(Net),Postage £0, Printing Ink	254.60
BACS	HMRC October Income tax	63.65
BACS	Clerk November Salary, Mileage £0, Postage £0	254.60
BACS	HMRC November Income Tax	63.65
BACS	Clerk Adj Apr-Sept 21	4.80
BACS	HMRC Adj Apr-Sept 21	1.20
BACS	Information Commissioners Office Data Protection Fee	35.00
BACS	British Legion donation for wreath	30.00
BACS	<b>Total</b>	<b>707.50</b>

**35/21. DATE OF NEXT MEETING** – Monday 10<sup>th</sup> January 2022.

**36/21. CLOSURE OF MEETING** – The meeting closed at 9.38pm.

**Bank Reconciliation as at 31<sup>st</sup> October 2021**

		£
Cash Book Balance b/f		8,687.10
<b>Receipts</b>		
First half precept 30.4.21	3,951.50	
Shaw Lane Rent 14.6.21	52.00	
HMRC VAT Reclaim	23.70	
Second Half Precept 29.9.21	3,951.50	7,978.70

Signed.....(Chair)

Date.....

<b>Total Income</b>		<b>16,665.80</b>
May payments	1,463.30	
July payments	971.56	
Sept payments	706.29	
Nov Payments		
Jan Payments		
March Payments		
<b>Total Payments</b>		<b>3,141.15</b>
<b>CASH BOOK BALANCE</b>		<b>13,524.65</b>
Balance as at 31 <sup>st</sup> October 2021 Includes £123.83 for Friends of Hatton Station		10,024.65
Reserve Account as at 31 <sup>st</sup> August 2021		3,500.00
<b>BANK BALANCE</b>		<b>13,524.65</b>

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Signed.....(Chair)

Date.....