

SHREWLEY PARISH COUNCIL

Minutes of the Meeting of Shrewley Parish Council held in Shrewley Village Hall on Monday 4th November 2019 at 7.45pm

Present at the Meeting:

Cllr R G Wesbury
Cllr N Soutter
Cllr H Darwen
Cllr E Forty (arrived 7.52pm)
Cllr J Day
Cllr D Lawrie
Cllr M Wood
D Cllr G Illingworth

Chairman
Vice Chairman

Clerk Eleanor Choudry
Members of the Public: 5

36/19. APOLOGIES – Cllr E Coton, WCC Cllr Caborn, WDC Cllr Cooke, WDC Cllr Hales.

37/19. CHAIRMAN OF WARWICK DISTRICT COUNCIL - Cllr George Illingworth was welcomed to the meeting in his official capacity as Chairman of Warwick District Council.

38/19. DECLARATION OF INTERESTS – None.

39/19. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 2nd September 2019 approved and signed as a true record.

40/19. MATTERS ARISING FROM THE MINUTES – None

41/19. JOINT STRATEGIC NEEDS ASSESSMENT PRESENTATION BY CHARLES BARLOW WCC - We welcomed Charles Barlow to the PC meeting from WCC regarding the Joint Strategic Needs Assessment Place-Based Approach (JSNA). The assessment is used to inform the planning and delivery of services and support, it can also be a useful source of information for charities and communities themselves. All residents were encouraged to complete the survey online <https://ask.warwickshire.gov.uk>. Paper copies are to be sent to the Clerk to distribute to WI, Social Club, Claverdon toddler group and Shrewley Parish Parents will add the link on their Facebook page.

42/19. SHREWLEY PARISH PARENTS GROUP Eliza Gaffney, Susie Carr and Lucy Orton. Following the receipt of a Grant Application Form for £1k for a see saw SPP attended the meeting to give an update. Eliza explained that the group had agreed a business plan and fundraising strategy and two members of the group are on the Village Hall Committee. The key goal is to build the children's playground behind the Village Hall. Sheona Alemi has attended the Playground Safety Management Course and a rota for safety/maintenance checks has been drawn up. Stay and play events were not proving profitable and therefore fundraising is to concentrate on larger events. A Burns Night at the Durham Ox on 25/1 and a Christmas Carol event on 14/12 are expected to raise significant funds. Lucy is now the Treasurer and Susie Carr is an experienced fund raiser who has completed 10 fund raising applications that are pending and 10 more applications that are to be submitted. Fundraising for the required £27k is expected to take 12 months and the project will not start until all the funds have been raised. A maintenance fund would be created from any surplus above £27k. Cllr Illingworth suggested that the group contact Lapworth PC who have recently completed a playground in their village for advice and is willing to support the project. Cllrs agreed to discuss the grant application under finance 53/19.

43/19. PUBLIC OPEN FORUM – Resident Beverley Baker suggested that Shrewley Common have a 'Police Speed Watch' sign to reduce the speed of traffic as this has been successful in Chadwick End. Chadwick End have

Signed.....(Chair)

Date.....

Cllr Wood proposed the £200 spend and Cllr Lawrie seconded the proposal. Cllrs await the Grant Application Form.

47.6. CANALSIDE DEVELOPMENT PLAN DOCUMENT CONSULTATION - see 46/19.

48/19. ONGOING ACTION ITEMS

48.1. FRIENDS OF HATTON STATION (FOHS) – No report.

48.2. Shrewley website update / Statutory publication of documents on website – Website visitors remain constant.

49/19. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

49.1. Footpath fault report – There are no updates to the following ongoing report.

Report Date	Fault	Comment
28.8.17	Mill Lane, Little Shrewley Broken stile Report no. PROW 884498	Path W69: Path has been inspected 9 th October 2018. Current action: identifying Landowner to inform them of their duty to maintain the site.
28.8.17	Croft Lane, Little Shrewley Broken stile Report no. PROW 663790 - RESOLVED	Path W69: Path has been inspected 9 th October 2018. Current action: identifying Landowner to inform them of their duty to maintain the site.
10.11.17	Damaged stile and fence on path alongside railway, west of Hatton Station. Problem no. PROW 267021	Path W41: Path has been inspected 9 th October 2018. Current action: The landowner has been informed by letter of the condition of the stile and their responsibilities regarding its maintenance.
10.11.17	Damaged stile at the Shrewley Common entrance to path W41a running alongside the M40. Report no. PROW 807553	Path W42: Path has been inspected 10 th October 2018. Current action: Job sheet issued to renew stile steps.
10.11.17	Damaged stile at junction of canal towpath with public footpath leading south from the first bridge west of Hatton Station. Report No. PROW 891307	Path W41: Path has been inspected 9 th October 2018. Current action: The landowner has been informed by letter of the condition of the stile and their responsibilities regarding its maintenance. Path W41: Job sheet issued to clear vegetation along the railway embankment
16.4.19	Broken/missing signpost at the entrance to the footpath to Wroxall Abbey on Case Lane Report No. PROW 823031	

49.2. Highway fault report –

The following have been reported; Hockley Road a post with no sign, overhanging trees by Hatton Station, flooding by oak tree, Little Shrewley. Reports available on fixmystreet.com.

49.3. Rail Bridge Repair, Station Road – Complete.

49.4. Canal & River Trust – litter clearing. Lindsay Darwen’s application for a local group of volunteers to adopt a section of the Grand Union Canal, between bridges 60 and 57, has been completed. Anybody who picks up a bit of litter can is a de facto member this group if they tell Lindsay, who reports back to C&RT on a weekly basis. Our new C&RT contact, André Batchelor, has been very helpful, resulting in the following recent developments.

Signed.....(Chair)

Date.....

- 1 Four signs provided by C&RT have been installed on the towpath, two on either side of the tunnel, announcing the adoption by Shrewley Towpath Volunteers.
2. Litter picking by the group now takes place regularly, at least once a week and we have noticed an interesting decline in the amount of litter needing to be picked. Cans and bottles are cleaned and recycled.
3. C&RT have at last confirmed that they own the path from Shrewley Common to the east end of Shrewley Tunnel (known locally as “the Boat Road”), and are responsible for its maintenance.
4. A NO PARKING sign has been installed next to the parking area at the end of the Boat Road. Also, a NO ACCESS for unauthorised vehicles sign will be installed at the entrance to the Boat Road on Shrewley Common.
5. The steps leading into the foot tunnel west of Shrewley Common have been cleaned and repainted at the edges.
6. The dangerous channel in that path, caused by recent storms, is scheduled for repair, which we have been told is a difficult job.
7. Signs directing walkers from Shrewley Common to the canal will soon be installed on both sides of the road.

50/19. CORRESPONDENCE – Registering to speak at the Planning Committee can now be completed online.

51/19. VILLAGE HALL UPDATE – The field reinforcement behind the Hall is complete and will be rolled to level the ground. Notices will mark the parking spaces. A security flood light has been installed at the rear of the Hall.

52/19. MEETINGS ATTENDED BY CLLRS - Warwick Rural West Community Forum Thursday 19th September - Cllr Lawrie.

Safer Neighbourhood Team: Apart from priorities for school parking and speeding, it was interesting to note that arrests were made in Bishops Tachbrook following anti-social behaviour and cannabis deliveries by scooter, which have reduced the problems significantly.

New police recruits are expected by Christmas, so police visibility should improve in the new year.

Joint Strategic Needs Assessment: A presentation was made on the continuing exercise by WCC and others to update the understanding of the health of the region, which is being used to assist in the planning and delivery of services and support. Assessments in 22 areas are going on by the CC, DC, hospitals, police and surgeries, and they should be complete by January. Our PC was asked to take part in the survey on line.

When the evidence base is complete, an action plan will be prepared, and the defined priorities and recommendations will be available for use by all of the participants, and funding will be guided by them.

Local Planning update and note on the Community Infrastructure Levy: A detailed technical report is being prepared on the progress towards the Local Plan, where progress is being carefully monitored against the original plan. The rate of housing development in the area is still on target, which is important because penalties are associated with failure to perform.

The Community Infrastructure Levy (CIL) has been active since 2018, and its objective is to secure funding to pay for any infrastructure needed towards Parish Councils' Neighbourhood plans. Developments over 100 sq.m oblige the developer to contribute between £55 and £195 per sq.m before building begins.

Prevent: A presentation was made on the “Prevent” initiative by the Local Authority, intended to identify potential criminal tendencies. The community is invited to notify on line any strange behaviour, language and so on by individuals which might point to developments such as terrorist cells – or even cannabis farms.

53/19. FINANCE

53.1 Review of SPC Risk Assessment – to be reviewed at January 2020 meeting.

53.2 2019/2020 Budget and Estimated Final Expenditure and Proposed 2020/21 to be amended and circulated prior to January’s meeting.

53.3 Cllrs discussed the SPP Grant Application. Cllr Wood proposed £1k donation in 19/20 which will be ringfenced and a request to increase the precept by £1k in 20/21. The £2k total will be paid out when the project is nearing completion unless there is a specific need for it to be required earlier. Cllr Day seconded and Cllrs unanimously agreed.

Signed.....(Chair)

Date.....

53.4 Cllr Soutter proposed a £30 Christmas voucher for R Robinson for continuing to voluntarily mow the area at the crossroads. Cllr Forty seconded and Cllrs unanimously agreed.

53.4 Permission to pay proposed by Cllr Soutter, seconded by Cllr Wood and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk October Salary(Net),Postage £0, Printing Ink £0 Paper £3.50 and gun staples £2.56 Salary overpayment .0352p x 25hrs x6mths Apr-Sep) £5.28	246.39 6.06 (5.28)
BACS	HMRC October Income tax	61.60
BACS	Clerk November Salary, Mileage £0, Postage £0	246.39
BACS	HMRC November Income Tax	61.60
BACS	British Legion donation for wreath	30.00
D/D	Information Commissioners Office to be paid by Direct Debit	35.00
	Total	681.76

53.5 Bank Reconciliation as at 30th September 2019

		£
Current Account Balance as at 1 st April 2019 Includes £161.03 for Friends of Hatton Station Includes £3000 VAS maintenance		5,815.68
Receipts		
First half precept 26.4.19		3,363.50
Shaw Lane Rent		52.00
Second Half Precept (Sept 19)		3,363.50
Total		12,594.68
May payments	2,421.45	10,173.23
July payments	1,093.03	9,080.20
Sept payments	619.50	8,460.70
Nov Payments		
Jan Payments		
March Payments		
Balance as at 30th September 2019		8,460.70

Reserve Account as at 30th September 2019	3,500.00
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54/19. DATE OF NEXT MEETING – to be held on Monday 6th January 2020.

55/19. CLOSURE OF MEETING – The meeting closed at 10.23pm.

Signed.....(Chair)

Date.....