

# SHREWLEY PARISH COUNCIL

## *Minutes of the Meeting of Shrewley Parish Council held in Shrewley Village Hall on Monday 5<sup>th</sup> November 2018 at 7.45pm*

### Present at the Meeting:

Cllr R Wesbury                      Chairman  
Cllr N Soutter  
Cllr D Lawrie  
Cllr H Darwen  
Cllr M Wood  
Cllr E Forty  
C Cllr L Caborn  
D Cllr S Gallagher

Clerk Eleanor Choudry

Members of the Public: 6

**200/18. APOLOGIES** – D Cllr P Whiting

**201/18. DECLARATION OF INTERESTS** – None.

**202/18. MINUTES OF PREVIOUS MEETING** – Parish Council Meeting – Monday 3<sup>rd</sup> September 2018 approved and signed as a true record

**203/18. MATTERS ARISING FROM THE MINUTES** – 193/18 Cllr Darwen advised that the fallen tree blocking the footpath at High Chimneys in Rowington parish had been cut and the issue resolved.

**204/18. PUBLIC OPEN FORUM** – David Howell, resident of Hatton Station, requested that the hedge on the bend approaching the Childrens Nursery was returned to its former state. Previously there was not a hedgerow but a fence ensuring that walkers could see traffic approaching. As there are not any pavements it is a particularly dangerous area to walk. Cllr Caborn is to contact Pete Hallam. Mr Howell also mentioned the increase in break ins locally, asking when the police would be present. D Cllr Gallagher has arranged a meeting on 23<sup>rd</sup> November with Jeremy Wright, PCC and all PC Chairs. It is hoped that the meeting is a precursor to a residents meeting. There are another 50 police officers being recruited in Warwickshire. It was suggested that Police Officers may attend PC meetings in future.

Clive Meir, resident of Shrewley Common, asked what the Parish Council was doing to reduce speeding traffic along Shrewley Common. Coaches and large volumes of traffic are also entering Tunnel Barn Fisheries. Mr Meir suggested a chicane and VAS at both ends of the village. Cllrs explained that they had made many suggestions that had not been approved. It is an ongoing item and Cllrs welcome new ideas to put forward to WCC.

### **205/18. PLANNING –**

W/18/0990 Ewe Green, Hockley Road, Hatton, Warwick, CV35 7HQ PC has NO OBJECTION - WITHDRAWN
W/18/1106 Pinley Hill House, Pinley Road, Hatton, Warwick, CV35 8XQ WDC GRANTED 26/09/18
W/18/1451 Ewe Green, Hockley Road, Hatton, Warwick, CV35 7HQ PC has NO OBJECTION - WITHDRAWN
W/18/1682 19 Shrewley Common, Shrewley, Warwick, CV35 7AR WDC GRANTED 30/10/18
W/18/1555 Peel House, Case Lane, Shrewley, Warwick, CV35 7JD WDC GRANTED 23/10/18
APPEAL
APP/T3725/W/18/3207323 Tunnel Barn, Tunnel Barn Farm, Shrewley Common, Shrewley, CV35 7AN

Signed.....(Chair)

Date.....

**206/18. WCC REPORT** – Following a reorganisation of leadership roles at WCC, Monica Fogarty will be the new Chief Executive and Cabinet roles are also being redefined to cut down line management. The redesigned website will be finalised by the end of this year. West Midlands Fire Service has signed a Memorandum of Understanding with WCC Fire and Rescue to enable more cross border working. Services to assist families with mental health and emotional well-being are in place to help solve problems at first point of contact. Obesity is being tackled with next year being Coventry and Warwickshire's 'Year of Well-being'. A report of the impact of social media on the health and wellbeing of Warwickshire's young people is available at <https://i.warwickshire.gov.uk/content/director-public-health-annual-reports/director-public-health-annual-reports> and highlights the positive and negative impacts of social media.

West Mercia Police have terminated the alliance with Warwickshire. Despite this, Warwickshire Police continue to focus on keeping communities safe

**207/18. WDC REPORT** - The proposed relocation of HQ to Covent Garden will create a significant loss of parking spaces. A public meeting on 12<sup>th</sup> November 7pm at the Spa Centre is to be held to discuss the issues. Provision of leisure facilities in Kenilworth is being reviewed. D Cllr Gallagher asked Cllrs to email agenda items for the meeting to be held on 23<sup>rd</sup> November as discussed in the Public Open Forum.

### **208/18. OTHER PARISH BUSINESS**

**208.1 Councillor vacancies** – There are currently 2 Cllr vacancies that have been advertised for co-option. No-one yet has expressed an interest.

**208.2 Responsibility for reporting on highway problems** – Cllr Darwen agreed to be responsible for highway problems within Shrewley Common. This item is to added to the January Agenda to allocate responsibility for highway problems in the rest of the parish. An integrated approach is required.

**208.3 WRW vote for policing priorities** – Speeding on Shrewley Common was listed as a priority. D Cllr Gallagher is to ask WRW the details of the speed checks, frequency etc.

**208.4 Meeting re recent burglaries** – Discussed in the Public Open Forum.

**208.5 WI tree Shrewley crossroads** – Heather Howell is to plant a small oak tree at Shrewley Common crossroads to commemorate the Centenary of WW1. The tree will be planted to the left of the bus shelter and David Howell will water it.

**208.6 Annual Assembly Action Items – Traffic Calming in Shrewley Common and Hatton Station** – Shrewley Common traffic calming discussed in the Public Open Forum. The speed survey at Hatton Station did not highlight any significant problems.

**208.7 Annual Assembly Action Items – Ferncumbe School Bus submission** – C Cllr Caborn to confirm if this has been agreed.

### **209.18. ONGOING ACTION ITEMS**

**209.1 Hatton Station bridge refurbishment** – MP Jeremy Wright was contacted. As this item is no further forward it was agreed to take this off the Agenda.

**209.2 Request for 40 mph speed limits on B4439 and Five Ways Road** – C Cllr Caborn to investigate.

**209.3 Notice board refurbishment Hatton Station** – Cllr Soutter is responsible for this notice board and has repaired the top of the board.

**209.4 Phone boxes at Hatton Station and Little Shrewley** – A drinks evening was held at Hatton Station phone box with approximately 10/15 residents attending. There are currently no further plans.

**209.5 Shrewley website update / Statutory publication of documents on website** – Documents on website are up to date. Visitors have increased.

**209.6 FOHS** – Passengers were very relieved to see Chiltern Railways contractors had finally got the station's information screens working again! There appears to have been no repeat of the drug misuse in the new

Signed.....(Chair)

Date.....

car park. The planters have been prepared for winter with plants and shrubs cut back and also some thinning out. The wild border has been partially weeded and new grasses and miniature verbenas will be introduced. Planters and fencing will also be repainted while the November dry spell continues.

## **210/18. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –**

**210.1 Flooding on B4439 outside Shrewley House –** It was recommended that the pipes were lined to prevent root growth. The Clerk to ensure that the residents are aware of the recommendations made.

**210.2 Footway along Shrewley Common -** Shrewley Common footways have been inspected by WCC Peter Hallam and local Parish Councillors and a slurry seal has been added to the program of work. A flyer is to be distributed to all residents notifying them of any hedge trimming required. Cllr Lawrie, Forty and Darwen will distribute the flyers. Cllr Darwen to report online and contact Peter Hallam about the hole in the tarmac outside No 80 Shrewley Common.

**210.3 Blocked road drain gully on the east side of the Common –** Cllr Lawrie to report online.

**210.4 Locked gate on footpath, Shrewley Village Hall to Hockley Road -** Unfortunately, the gate in the field behind the Village Hall was left open allowing sheep to roam. The Clerk to add to the newsletter a request that walkers ensure that they keep to the Rights of Way when using footpaths and close farm gates. Cllr Wesbury is to prepare a notice for Cllr Lawrie to display behind the village Hall.

**210.5 Canal towpath and tunnel light –** A letter was received regarding the muddy area along the canal towpath and a request for a solar light in Shrewley tunnel. Cllr Gallagher had been unable to contact the Canal & River Trust. Cllr Darwen to contact them and to ask for an onsite meeting with himself, Cllr Souter and Cllr Wesbury. Cllr Darwen had emailed Ian Derby and Steve Lambert about the light but had not received a response. Cllr Darwen will chase the onsite meeting.

## **211/18. CORRESPONDENCE –**

WALC Area Committee asked whether Shrewley Parish would like to join. It was agreed that we would not attend.

WALC AGM – No Cllrs to attend.

Following residents Chris and Sharon Sutton's request, Cllrs agreed that a grit bin is to be provided at Croft Lane/ Mill Lane. A large bin costs £150 and a small bin £100. It is hoped that this can be installed before winter.

## **212/18. VILLAGE HALL UPDATE**

- Parking problems have reduced since the car park gates were designated as entrance and exit gates, but it has been necessary to open the barrier so that overspill could use the field from time to time. Parking discipline has improved. Our neighbours across the road were grateful for the use of the car park during their 6-month building works.
- The improved hall invoicing system is working well, and hall bookings are healthy.
- Power has at last been reinstated in the telephone kiosk, and the Committee will decide shortly how the kiosk shall be used.
- At the end of August the committee discovered that it would be necessary to become responsible for the operation of the Children's play area if it is installed. This would mean that the Parents' Group would have to become integrated with the Hall Management Committee, so the Group has been asked to prepare a project plan for the play area against which the development will be monitored by the committee.
- The Hall AGM was held on 19<sup>th</sup> September.
- The external surfaces of the hall walls have been waterproofed and the flaking pillars repaired to maximise the remaining useful life of the building.
- The Social Club remains very active, and there is a good program of live shows and movies well into next year.

## **213/18. MEETINGS ATTENDED BY CLLRS –** Cllr Lawrie WRW Community Forum 27<sup>th</sup> September 2018

The meeting was chaired by Cllr. John Cooke in place of Les Caborn.

Signed.....(Chair)

Date.....

- 1) Identifying Health Issues Locally. Speaker Emily Fernandez, WCC.

In order to tune the local support facilities to the particular health needs of different geographical areas in the county, a Joint Strategic Needs Assessment (JSNA) is running which provides the evidence. The types of properties, the rate of population change and the ethnicity of the population are taken into account by the scheme.

- 2) Current Consultations. Speaker Jenny Murray, WCC

The consultation for the above JSNA scheme will be running until 31<sup>st</sup> December, and can be accessed on line at “ask Warwickshire”. Schools health is currently being targeted.

To be kept informed, one can join WCC’s “Keep Me Posted” system. To register, go on line to <https://public.govdelivery.com/accounts/UKWarwickshire/subscriber/new>, scroll down to the “Localities” section, and follow the instructions.

- 3) Safer Neighbourhood Team Priority Setting. Police spokesman.

The current options offered for Police priorities were patrols in Lapworth, Speeding in Shrewley and school parking. At the time of the meeting, patrols in Lapworth were taking the lion’s share of the voting.

- 4) Community Speedwatch. Speaker PC Adnan Ali.

Leek Wootton is suffering from a high volume of speeding traffic, and the community is setting up a Community Speedwatch scheme in an attempt to calm the traffic down. Mobile phone records are now also being used to assess the speeding traffic.

- 5) Fuel Poverty. Speaker, Rosie Hermitage, “Act on Energy”

Set up by WCC, the “Act On Energy” scheme aims to guide people towards securing energy supplies at the best price, helping to reduce fuel poverty. An important part of this is a collective energy switching assistance scheme available on line at [warwickshire.gov.uk/switchhandsave](http://warwickshire.gov.uk/switchhandsave), by telephone on 0800 988 2881 or by visiting scheduled “bring your bill” sessions at libraries in Warwick, Rugby, Stratford, Nuneaton, Leamington or Atherstone.

- 6) WCAVA Update on New Rural Role, and Rural Survey of Community Activity. Speakers Andrea Hammond (WCAVA) and Jenny Murray (WCC)

Warwickshire Community & Voluntary Action group (WCAVA) is a project to help people living in rural areas to get the best out of what their village has to offer. Their Rural Capacity Officer’s job is to help to develop ideas for local activities so that local groups can be organised, funded, trained and supplied with volunteers. Their website is [www.wcava.org.uk](http://www.wcava.org.uk), and the phone number is 01926 477512.

- 7) Community Forum Grant Fund update.

The total grant money available for 2018-19 is £11,000.

Of this, Wren Hall were awarded £2000 for children’s play facilities, Budbrooke Village Hall £2000 for replacement skylights, Wellesbourne and District Lions Club £75 for community transport, Holy Trinity Church Hatton £2000 to resurface the footpath, and Leek Wootton Stay and Play Group £250 for equipment.

The remaining balance of £4675 is still available for applications.

## **214/18. FINANCE**

**214.1 Appointment of Internal Auditor** – Cllrs agreed that Professional Indemnity Insurance was not necessary due to the low precept and risk. The Clerk to contact Beverley Baker to ask if she would continue in her role as Internal Auditor.

**214.2 Internet Banking Arrangements** – The PC has registered for internet banking and all Cllrs can gain access to view the accounts if they register. The signatories are Chair Cllr Wesbury, Cllr Forty and the Clerk Eleanor Choudry.

**214.3 Amendment to SPC Financial Regulations re internet banking** – The regulations were amended to include the internet banking arrangements. All Cllrs agreed.

**214.4 Display of Annual Return and Exemption Notice** – Both are displayed on the shrewley.org website.

**214.5 Review of SPC Social Media Policy** – Cllr Darwen to reformat and item to be added to the January Agenda.

**214.6 Review of SPC Complaints Procedure** - Cllr Darwen to reformat and item to be added to the January Agenda.

**214.7 Adoption of SPC Equal Opportunities Policy** - Cllr Darwen to reformat and item to be added to the January Agenda.

**214.8 Adoption of SPC Risk Assessment** – This was agreed by all Cllrs.

**214.9 2018/19 Budget and Estimated Final Expenditure and Proposed 2019/20 Budget previously circulated** – To be added to the January Agenda to discuss and agree.

Signed.....(Chair)

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**214.10 British Legion donation for wreath** – Cllr Wood will take the wreath to the Remembrance Service.

**214.11** Permission to pay proposed by Cllr Darwen, seconded by Cllr Lawrie and unanimously approved.

Cheque Online	Payee	Amount £
Online	Clerk October Salary(Net),Postage £0, Printing Ink £0 Laminating pouches £7.99	240.24 7.99
Online	HMRC October Income tax	60.06
Online	Clerk November Salary, Mileage £0, Postage £0	240.24
Online	HMRC November Income Tax	60.06
000761	British Legion donation for wreath	30.00
D/D	Information Commissioners Office to be paid by Direct Debit	35.00
000762	Printed Map for Little Shrewley phone box-reimburse J Aggiss	25.19
000763	Hatton phone box paint – reimburse S Alemi	21.00
	<b>Total</b>	<b>719.78</b>

**215/18. CLOSURE OF MEETING** – The meeting closed at 10.05pm.

**216/18. DATE OF NEXT MEETING** – to be held on Monday 7<sup>th</sup> January 2019.

Signed.....(Chair)

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