

# SHREWLEY PARISH COUNCIL

## Minutes of the Meeting of Shrewley Parish Council held via Zoom on Monday 6<sup>th</sup> July 2020 at 7.45pm

### Present at the Meeting:

Cllr R G Wesbury  
Cllr N Soutter  
Cllr H Darwen  
Cllr E Forty  
Cllr D Lawrie  
Cllr M Wood  
Cllr J Day  
D Cllr G Illingworth

Chairman  
Vice Chairman

Clerk Eleanor Choudry  
Members of the Public: 2

**1/20. APOLOGIES** – WDC Cllr Cooke, WDC Cllr Hales.

**2/20. DECLARATION OF INTERESTS** – None.

**3/20. MINUTES OF PREVIOUS MEETING** – Parish Council Meeting – Monday 2<sup>nd</sup> March 2020 approved and signed as a true record.

**4/20. MATTERS ARISING FROM THE MINUTES** – None

### **5/20. IMPACT OF COVID 19**

- **Cancelled Annual Assembly** – It looks probable that the Annual Assembly will be held next March with reports being requested from local organisations to cover both 2019 and 2020.
- **Cancelled Annual Meeting** – All Cllrs agreed that Cllr Wesbury continues as Chair for 20/21.
- **Volunteers** – Thanks were given to the volunteers that offered help and assistance during the Coronavirus lockdown. There was strong community support with neighbours helping each other and Shrewley Stores also provided an excellent service to residents.
- **Village Hall hire** – Cllr Wesbury suggested that SPC continue to pay the Village Hall hire charge despite not currently holding meetings at the hall. The cost was budgeted and it was felt that the support should continue.
- **Zoom meetings** – will continue until further notice.

**6/20. PUBLIC OPEN FORUM** – James Kemp from Pentadel and Samir Audhali attended the meeting to ask the PC to support their planning application to construct new replacement buildings at Farm Gate Poultry, Five Ways Road. They explained that without the development the abattoir would not be viable. Currently there are 24 employees and the development would create nearly double the job vacancies in admin, and engineering for local people. The footprint remains the same but with a greater height. The first phase would take 9/12 months and 3 further months for phase 2. The new southerly entrance would have room for just in time deliveries for 10/11 lorries. Cllr Lawrie proposed that the PC support the application and Cllr Soutter seconded. Councillors voted 5 in favour with 2 abstentions. Therefore the PC agreed to support this as the new design will be more environmentally friendly and cleaner, and will also provide significant additional employment.

### **7/20. PLANNING –**

W/20/0301 102 Shrewley Common, Shrewley, Warwick, CV35 7AW REFUSED 9/4/20
W/20/0129 The Rescue Ranch, Station Road, Hatton, Warwick, CV35 7LG GRANTED 8/4/20
W/20/0290 Shrewley Gate Nursery, Old Warwick Road, Shrewley, Warwick, CV35 7AX GRANTED 13/5/20

Signed.....(Chair)

Date.....

W/20/0331 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT REFUSED 30/6/20
W/20/0594 Four Brothers Farm, Five Ways Road, Shrewley, Warwick, CV35 7JB PC OBJECTS 12/5/20
W/20/0306 Farm Gate Fresh Poultry, Five Ways Road, Shrewley PC has NO OBJECTION 16/5/20
W/20/0690 Shakespeare Cottage, Five Ways Road, Shrewley, Warwick, CV35 7HZ PC has NO OBJECTION 13/6/20
W/20/0857 89 Shrewley Common, Shrewley, Warwick, CV35 7AN PC has NO OBJECTION 05/7/20

**8/20. WCC REPORT** – No report.

**9/20. WDC REPORT** – As it is some time since I updated this Council I can report that in May I handed over the Chairmanship of the District Council and have become the Chairman of the Standards Committee. John Cooke and Richard Hales continue with their Portfolios for Development and Finance with some changes in detailed responsibilities. There are still funds available to support businesses and organisations weather the Covid-19 Crisis. The schemes now include some businesses which were excluded from the first round and there are also discretionary grants. The Council will continue for the time being with home working and remote committees although public participation in planning is now established. Some support activities are being wound down and the emphasis is increasingly on recovery with the reopening of shops and now pubs and restaurants under controlled conditions. The concern is that we do not drop our guard. We are preparing for the reopening of leisure centres and swimming pools in anticipation of the restrictions being lifted in the next few weeks.

**10/20. OTHER PARISH BUSINESS**

**10.1. Traffic Calming in Shrewley** – No progress made due to Covid 19 restrictions.

**10.2. Hatton Station Phone Box** – The replacement glass has been purchased and will be installed shortly.

**10.3. Little Shrewley notice board refurbishment** – awaiting refurbishment.

**10.4. Community Emergency Plan** – To be reviewed.

**10.5. Parish Councillor vacancy** – No applications have been received. Cllr Soutter and Cllr Day are to contact residents who have previously expressed an interest.

**10.6. 2021 PC Meeting Dates** – Dates were circulated prior to the meeting and agreed. The Clerk to book.

**11/20. ONGOING ACTION ITEMS**

**11.1. FRIENDS OF HATTON STATION (FOHS)** – The project to establish a wild flower border in the old car park has now been completed. 2016 gave a blank canvas and slowly Paul and Daphne Tilley have developed it to what you see today. Julia Singleton-Tasker, Heart of England Community Rail partnership, visited the site and presented our volunteers with “goody bags.” FoHS was given a £10 garden centre voucher.

The old car park has now been resurfaced although iSevern Trent have had to dig up part of the approach road to repair yet another break in the foul water pipe that runs from the pump room to the main sewer Cllrs commented on the lovely wildflower border and how much smarter the car park now looks.

**11.2. Shrewley website update / Statutory publication of documents on website** – No update was available due to the site being down.

**12/20. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –**

**12.1. Footpath fault report** - Shrewley towpath volunteers are not currently in action due to not being able to socially distance along the towpath but a reduction in litter has been reported.

**12.2. Highway fault report** – Blocked gulleys in Little Shrewley and Hatton Station are awaiting clearing. Pot-holes were reported in Case Lane and promptly filled. A pot-hole in Little Shrewley is awaiting filling. Cllr Wood to contact Cllr Darwen regarding an overgrown hedge in Case Lane.

Signed.....(Chair)

Date.....

**13/20. CORRESPONDENCE** – The Home to School transport consultation closes on 17/7/20. Grants are available to residents for planting trees, further details from WDC are awaited. The LGA Code of Conduct consultation closes on 17/8/20, Cllrs agreed not to respond.

**14/20. VILLAGE HALL UPDATE** – The Hall has received £10,000 from the WDC Coronavirus Business Grant. The children’s tuition classes will be the first event to start at the Hall with extra handwashing and signage in place.

**15/20. MEETINGS ATTENDED BY CLLRS** – Cancelled

**16/20. FINANCE**

- 16.1.** Annual rent of £52 for land at Shaws Lane received.
- 16.2. Insurance renewal** – Insurance renewed with Norris & Fisher. 3rd year of 3 year agreement. This was paid in May when a meeting was not held but a list of payments circulated and approved.
- 16.3. Appointment of Internal Auditor 2020/21** – Cllrs agreed to request that Beverley Baker undertakes the audit for 20/21. The Clerk to contact Beverley and confirm.
- 16.4. 2019/20 Certificate of Exemption approved and signed for submission to PKF Littlejohn** – Documents were circulated prior to the Zoom meeting. Cllrs unanimously approved. The Clerk to sign and deliver the Certificate to Cllr Wesbury for signing.
- 16.5. 2019/20 Internal Audit Report** received. Thanks were given to Beverley Baker for completing the Internal Audit Report.
- 16.6. Approval and signing of 2019/20 Annual Governance Statement** - Documents were circulated prior to the Zoom meeting. Cllrs unanimously approved. The Clerk to sign and deliver the Certificate to Cllr Wesbury for signing.
- 16.7. Approval and signing of 2019/2020 Accounting Statement in the Annual Governance and Accountability Return** - Documents were circulated prior to the Zoom meeting. Cllrs unanimously approved. The Clerk to sign and deliver the Certificate to Cllr Wesbury for signing.
- 16.8.** Permission to pay proposed by Cllr Forty, seconded by Cllr Darwen and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk June Salary(Net),Postage £0, Printing Ink £13.58, Laminating pouches £4.99 Staples £5.01	247.80 23.58
BACS	Laminating pouches £7.99 bought in 19/20 added to payment list but not paid	
BACS	HMRC June Income tax	61.95
BACS	Clerk July Salary, Mileage £0, Postage £0	247.80
BACS	HMRC July Income Tax	61.95
BACS	Website domain renewal reimbursement R Wesbury	108.69
BACS	WALC Subscription 2019/20 NALC fee	50.00
BACS	Refurbishment of Croft Road sign reimbursement Keith Duffel	35.99
BACS	Beverley Baker Audit Fee	100.00
BACS	Zoom monthly subscription for July meeting	14.39
	<b>Total</b>	<b>952.15</b>

**17/20 Bank Reconciliation as at 31<sup>st</sup> May 2020**

		£
Current Account Balance as at 1 <sup>st</sup> April 2020 Includes £161.03 for Friends of Hatton Station		6,040.98
Receipts		
First half precept 29.4.20		3,827.50
Shaw Lane Rent		
Second Half Precept (Sept 20)		
Total		<b>9,868.48</b>
May payments	1,567.41	8,301.07
July payments		

Signed.....(Chair)

Date.....

Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Balance as at 31 <sup>st</sup> May 2020		<b>8,301.07</b>

Reserve Account as at 31 <sup>st</sup> May 2020		<b>3,500.00</b>
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**18/20. DATE OF NEXT MEETING** – Monday 7<sup>th</sup> September via Zoom

**19/20. CLOSURE OF MEETING** – The meeting closed at 9.20pm.

Signed.....(Chair)

Date.....