

SHREWLEY PARISH COUNCIL

Minutes of the Meeting of Shrewley Parish Council held in Shrewley Village Hall on Monday 1st July 2019 at 7.45pm

Present at the Meeting:

Cllr R G Wesbury
Cllr N Soutter
Cllr H Darwen
Cllr M Wood
Cllr E Forty
Cllr J Day
Cllr E Coton Left (meeting at 9.05pm)

Chairman
Vice Chairman

Clerk Eleanor Choudry
Members of the Public: 2

1/19. APOLOGIES – Cllr Lawrie, WDC Cllr Cooke.

Newly elected District Councillors Cllr George Illingworth (Chair of WDC) and Cllr Richard Hales (Portfolio holder for Finance) were welcomed to the meeting. Also elected Cllr John Cooke (Portfolio holder for Planning) sent his apologies.

2/19. DECLARATION OF INTERESTS – None.

3/19. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 13th May 2019 approved and signed as a true record.

4/19. MATTERS ARISING FROM THE MINUTES – None

5/19. PUBLIC OPEN FORUM – None.

6/19. PLANNING –

W/19/0285 Durham Ox, 111 Shrewley Common, Shrewley, Warwick, CV35 7AY PC NO OBJECTION 16/4/19
W/19/0286 Durham Ox, 111 Shrewley Common, Shrewley, Warwick, CV35 7AY PC NO OBJECTION 16/4/19
W/19/0641 Barn, Moat Farm, Case Lane, Shrewley, Warwick CV35 7JD Local Highway Authority NO OBJECTION 29/4/19. The PC has NO OBJECTION to this application 20/5/19.
W/19/0337 Shakespeare Cottage, Five Ways Road, Hatton, Warwick, CV35 7HZ The PC has NO OBJECTION to this application.12/5/19. Approval - Certificate of Lawfulness 24/5/19
W/19/0695 26 Shrewley Common, Shrewley, Warwick, CV35 7AP Approval - Certificate of Lawfulness 14/6/19

7/19. WCC REPORT – No report.

8/19. WDC REPORT - Cllr George Illingworth has represented Abbey Ward on the District Council for 12 years. Cllr Illingworth is also a representative for the armed forces covenant and helps to ensure that ex-servicemen/women are settled back into the community. He is also a member of the airport consulting committee. Warwick District Council now has 44 elected councillors made up from five political groups.

The political composition of this Council is:-

Conservative (19 seats)

Labour (5 seats)

Whitnash Residents Association (Independent) (3 seats)

Liberal Democrats (9)

Green Party (8)

Signed.....(Chair)

Date.....

At the first meeting of the new Full Council, Councillors unanimously agreed to declare a 'climate emergency'.

9/19. OTHER PARISH BUSINESS

9.1. Annual Assembly Action Items – — Traffic Calming in Shrewley Common, PCC Funding Application –
We are waiting to hear if the application for funding from the PCC has been successful. Cllr Wesbury expressed his concern at the practicality of the suggested raised table at the junction. More consultation is required and Shrewley Common Cllrs were encouraged to seek residents opinions. Cllr Coton is to contact WCC Cllr Caborn to arrange a meeting to discuss the options available to reduce speeding along Shrewley Common.

9.2 Refurbishment of bus shelter, Shrewley Common – Cllr Soutter is ordering the materials for the roof. Cllr Coton volunteered to clear the weeds behind the bus shelter.

9.3 Replacement of Hatton Station Notice Board - The notice board at Hatton station is rotten and requires replacing. Cllr Soutter is to purchase a new board.

9.4 Community Emergency Plan – Cllr Soutter has updated the plan. Cllr Coton is to take responsibility for the plan in future and Cllr Soutter will provide support as required. The details of a vet is to be updated. Cllr Coton to contact Cllr Lawrie regarding the village hall key holder code.

10/19. ONGOING ACTION ITEMS

10.1. FRIENDS OF HATTON STATION (FOHS) – Nothing to report.

10.2. Shrewley website update / Statutory publication of documents on website – Visitors remain static. New SPC policies are to be emailed to Linda Wesbury by the Clerk and added to the website.

11/19. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

11.1. Footway along Shrewley Common - The slurry seal is complete.

11.2. Footpath fault report –

Report Date	Fault	Comment
28.8.17	Mill Lane, Little Shrewley Broken stile Report no. PROW 884498	Path W69: Path has been inspected 9 th October 2018. Current action: identifying Landowner to inform them of their duty to maintain the site.
28.8.17	Croft Lane, Little Shrewley Broken stile Report no. PROW 663790	Path W69: Path has been inspected 9 th October 2018. Current action: identifying Landowner to inform them of their duty to maintain the site.
10.11.17	Damaged stile and fence on path alongside railway, west of Hatton Station. Problem no. PROW 267021	Path W41: Path has been inspected 9 th October 2018. Current action: The landowner has been informed by letter of the condition of the stile and their responsibilities regarding its maintenance.
10.11.17	Damaged stile at the Shrewley Common entrance to path W41a running alongside the M40. Report no. PROW 807553	Path W42: Path has been inspected 10 th October 2018. Current action: Job sheet issued to renew stile steps.
10.11.17	Damaged stile at junction of canal towpath with public footpath leading south from the first bridge west of Hatton Station. Report No. PROW 891307	Path W41: Path has been inspected 9 th October 2018. Current action: The landowner has been informed by letter of the condition of the stile and their responsibilities regarding its maintenance.

Signed.....(Chair)

Date.....

		Path W41: Job sheet issued to clear vegetation along the railway embankment
16.4.19	Broken/missing signpost at the entrance to the footpath to Wroxall Abbey on Case Lane Report No. PROW 823031	

Cllr Darwen to contact Network Rail reading the nettles along the railway embankment by the motorway. Cllr Wesbury to contact John Myers regarding the right of way across the field behind the village hall. The gate is currently locked between the adjoining fields and a temporary cattle style grid is in place. The Canal & River Trust are encouraging residents to take responsibility for clearing litter along a stretch of the canal. Cllr Darwen is contacting Canal & River Trust regarding the details.

11.3. Highway fault report –

Cllr Soutter is to contact Peter Hallam, WCC regarding the VAS sign outside Barn Close Nursery following a car crash that knocked the sign over. The antiskid surface that was added to the bend is over 10 years old. Cllr Wood and Cllr Soutter are updating the status of reported highway faults once they are completed. Cllr Forty is to report a partially fallen tree on the canal towpath between bridge 57 and Hatton Station. Cllr Forty/Darwen to report a gate on the left of the motorway bridge that was swinging into the road.

11.4. Rail Bridge Repair, Station Road –Further work is to be carried out on Hatton Station road bridge DCL 167. The brickwork is being repaired and repainting continued. Vegetation is to be removed and renewed wire fencing erected to the south of the bridge.

There will be a temporary road closure from 8th July which it is anticipated will last until 30th July.

12/19. CORRESPONDENCE – Clerk to send meeting dates to WDC Roma Armstrong to arrange a customary Chairmans visit. Clerk to invite Fiona Anderson, WCAVA, to a PC meeting to discuss rural social isolation. Cllr Forty to contact RDA for an update for the Newsletter regarding the grand opening.

13.19. VILLAGE HALL UPDATE – No report.

14/19. MEETINGS ATTENDED BY CLLRS –

WALC Chairmanship Skills 8 th June 2019	- Cllr Soutter
WALC Introduction for Councillors 6 th June 2019	- Cllr Day
WALC Introduction for Councillors 22 nd June 2019	- Cllr Coton

15/19. FINANCE

- 15.1 Annual rent of £52 for land at Shaws Lane has been received.
- 15.2 Beverley Baker was proposed as the Internal Auditor for 2019/20, Cllrs agreed unanimously.
- 15.3 Annual Review of SPC Standing Orders – Cllrs agreed review unanimously.
- 15.4 Adoption of SPC GDPR Privacy Notice – Cllrs agreed adoption unanimously.
- 15.5 Adoption of SPC Data Breach Policy – Cllrs agreed adoption unanimously.
- 15.6 Adoption of SPC Data Protection Policy – Cllrs agreed adoption unanimously.
- 15.7 Adoption of Retention of Documents Policy – Cllrs agreed adoption unanimously.
- 15.8 Adoption of SPC Subject Access Request Policy – Cllrs agreed adoption unanimously.
- 15.9 Adoption of the General Power of Competence – Cllrs agreed adoption unanimously.
- 15.10 Permission to pay proposed by Cllr Wood, seconded by Cllr Forty and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk June Salary(Net),Postage £0, Printing Ink £0, Laminating pouches	247.80 7.99
BACS	HMRC June Income tax	61.95

Signed.....(Chair)

Date.....

BACS	Clerk July Salary, Mileage £0, Postage £0	247.80
BACS	HMRC July Income Tax	61.95
BACS	Website domain renewal reimbursement R Wesbury	104.00
BACS	Good Councilor guide WALC –Cllr Day	5.00
BACS	WALC Chairmanship Skills – Cllr Soutter	23.00
BACS	Ferncumbe Youth Club Grant Application	100.00
BACS	Reimburse Cllr Soutter for bus shelter repair materials	233.54
	Total	1093.03

15.11 Bank Reconciliation as at 31st May 2019

		£
Current Account Balance as at 1 st April 2019		5,815.68
Includes £161.03 for Friends of Hatton Station		
Receipts		
First half precept 26.4.19		3,363.50
Shaw Lane Rent		52.00
Second Half Precept (Sept 19)		
Total		9,231.18
May payments	2,421.45	2,421.45
July payments		
Sept payments		
Nov Payments		
Jan Payments		
March Payments		
Balance as at 31 st May 2019		6,809.73
Reserve Account as at 31 st May 2019		3,500.00

16/19. DATE OF NEXT MEETING – to be held on Monday 2nd September 2019.

17/19. CLOSURE OF MEETING – The meeting closed at 9.35pm.

Signed.....(Chair)

Date.....