

# SHREWLEY PARISH COUNCIL

## Minutes of the Meeting of Shrewley Parish Council held via Zoom on Monday 11<sup>th</sup> January 2021 at 7.45pm

### Present at the Meeting:

Cllr R G Wesbury  
Cllr N Soutter  
Cllr H Darwen  
Cllr E Forty  
Cllr D Lawrie  
Cllr J Day  
Cllr M Wood  
C Cllr L Caborn  
D Cllr G Illingworth  
D Cllr R Hales

Chairman  
Vice Chairman

Clerk Eleanor Choudry  
Members of the Public: 0

**59/20. APOLOGIES** – WDC Cllr Cooke.

**60/20. DECLARATION OF INTERESTS** – None.

**61/20. MINUTES OF PREVIOUS MEETING** – Parish Council Meeting – Monday 2<sup>nd</sup> November 2020 approved and signed as a true record.

**62/20. MATTERS ARISING FROM THE MINUTES** – None

**63/20. PUBLIC OPEN FORUM** – No members of the public were present.

### **64/20. PLANNING –**

W/20/1622 Tunnel Cottage, 92 Shrewley Common, Shrewley, Warwick, CV35 7AW The PC has NO OBJECTION to this application.19/12/20
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### **Appeals**

APP/T3725/W/20/3257986 The White House, Five Ways Road, Shrewley, Warwick, CV35 7HT
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APP/T3725/W/20/3261524 Great Pinley Barns, Nunhold Road, Shrewley, Warwick, CV35 8NB
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**65/20. WCC REPORT** – There are now 24 Covid-19 vaccination sites across Warwickshire. By the end of January there will be a major site at Stoneleigh Showground. In Warwickshire there is capacity for 47000 jabs a week including hospitals vaccinating staff. Residents/staff in 33 care homes have been vaccinated. There is a 15500 lateral flow test capacity and backward tracing is also finding positive cases. WCC staff are working with companies to stop outbreaks and train community volunteers.

Free school meal vouchers were supplied over the Christmas holidays and this is to be continued over the Easter holidays. 1000 more laptops have been distributed to pupils in care. Community transport is available for vaccinations and residents need to wait for their vaccine invite. At the end of January the Recovery Budget will go to cabinet. An extra £30 million has been spent on Covid.

**66/20. WDC REPORT** – The continuing lock down means that various financial Covid support schemes have been extended or renewed. There is a specific fund aimed at non-rated businesses in the retail, hospitality and leisure industries which have been mandated to close down. All schemes are detailed on the WDC website.

Signed.....(Chair)

Date.....

The Council in a special meeting has agreed to set up a local housing company to build suitable houses to address the District housing need. This is an arm's length arrangement but the company remains wholly-owned by the District Council. Some other authorities already have similar successful schemes.

The Interactive Futures Conference will take place on-line from 16th to 20th February. This will showcase the talents and creativity of the Leamington Spa games hub. The two planning applications for the Council leisure facilities in Kenilworth are about to be submitted. The Covid collaboration between WDC and WCC has been exemplary. The council is looking at how to deliver services with reduced revenue and increased costs.

## **67/20. OTHER PARISH BUSINESS**

**67.1. Traffic Calming in Shrewley** – The gates will be installed by the end of March 2021.

**67.2. Date for Annual Assembly 2021** – The Assembly has to be held between 1<sup>st</sup> March and 1<sup>st</sup> June. Due to Coronavirus Councillors agreed to move the Assembly to a date between 11<sup>th</sup> and 28<sup>th</sup> May. Councillors are to agree the preferred date and the Clerk to check availability with the Village Hall.

**67.3. Little Shrewley notice board refurbishment** – awaiting refurbishment.

**67.4. Community Emergency Plan** – Awaiting appointment of a new Cllr to take on this responsibility.

**67.5. Parish Councillor vacancy** – No applications have been received to date. The vacancy will be advertised at the Annual Assembly.

**67.6. Refuse Collection Schedule, Shrewley Common** – A Hatton Station resident complained that the WDC refuse collection in Shrewley Common was in the rush hour in the morning causing disruption and suggested it be moved to another time of day. Councillors agreed that slowing the traffic along the Common could only be a benefit.

**67.7. Vehicle activated sign on B4439 at Barn Close Nurseries** – A date for install has yet to be confirmed. Cllr Caborn will seek an update.

**67.8. Vegetation removal on Station Road bend** – Cllr Caborn is to chase Pete Hallam regarding the removal of vegetation.

**67.9. Station Road pedestrian safety survey** – Cllr Caborn advised that workload is very high but the signs on the bend and up to the railway bridge will be installed.

**67.10. Tree Charter-** WDC are planning to plant one tree for every resident in the district. The Woodland Trust and NALC have joined together to increase tree planting across the UK. Unfortunately more trees have been lost than have been planted in Shrewley Parish. A resident has volunteered to help with the tree planting. Councillors are encouraged to contact known landowners who have land suitable. Cllr Darwen is to contact the owner of the land between the public footpath and Shrewley motorway. The WI has planted two trees on the crossroads of Shrewley Common to celebrate 100 years and they are being carefully maintained by resident Jean Andrews.

## **68/20. ONGOING ACTION ITEMS**

**68.1. Friends of Hatton Station (FOHS)** – Nothing to report.

**68.2. Shrewley website update / Statutory publication of documents on website** – An update using Google analytics was circulated and the new framework and statistics will be used. The service is free of charge.

## **69/20. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –**

**69.1. New WCC Fault Reporting System** – There has been a change of system from Fix My Street, which was provided by a private contractor, to County Highways Asset Management System. Councillors said the new system was not as user friendly. Maps were not currently available and they are no longer able to see other councillors/ residents reports, The detailed reports from the old system will be on the new system in 12-18 months time. Cllr Soutter asked whether a list of reported faults could be made available. Cllr Caborn to check with the portfolio holder.

Signed.....(Chair)

Date.....

**69.2. Footpath fault report** – Cllr Forty had seen a query on Nextdoor.co.uk about the locked gate between the towpath and footpath along the canal at Castle Meadow Bridge 60. It was explained that an EU grant to the landowner was conditional on walkers being allowed access but after 10 years this access can be removed. Therefore the decision to open the gate and allow access is up to the landowner at Tunnel Barn Fisheries. Cllr Forty will respond to the query on Nextdoor.co.uk.

**69.3. Highway fault report** – Cllr Wood reported pothole in Case Lane on the new reporting system and the pot hole is marked up for repair.

**70/20. CORRESPONDENCE** – None.

**71/20. VILLAGE HALL UPDATE** - The pandemic has prevented the opening of the Village Hall. The Hall had a jolly Christmas light display and residents were encouraged to join the ‘Light up the District’ event by switching their lights on at 6pm on 27<sup>th</sup> November. There was a great community response in the Parish with lots of lights! Hatton Station Phone Box Group had a Christmas tree donated by Barn Close Nurseries which was placed next to the phone box with lights on. The children’s playground is to be installed in the spring.

**72/20. MEETINGS ATTENDED BY CLLRS** – Responding to Planning Applications – Cllr Soutter  
Covid 19 Champions – Clerk E Choudry

**73/20. FINANCE**

- 73.1. Review of SPC Social Media Policy – Cllrs agreed review unanimously.
- 73.2. Review of SPC Complaints Procedure – Cllrs agreed review unanimously.
- 73.3. Review of SPC Equal Opportunities Policy – Cllrs agreed review unanimously.
- 73.4. Review of SPC Health & Safety Policy – Cllrs agreed review unanimously.
- 73.5. Review of Lone Working Policy – Cllrs agreed review unanimously.
- 73.6. Review of SPC Risk Assessment – Cllrs agreed review unanimously.
- 73.7. 2020/2021 Budget and Estimated Final Expenditure and Proposed 2021/22 Budget previously Circulated - A precept of £7903 was proposed by Cllr Wesbury, seconded by Cllr Lawrie and unanimously approved.
- 73.8. Councillors agreed a £30 gift token for resident R Robinson for mowing the areas of grass at the Crossroads throughout the year. The payment was proposed by Cllr Wesbury, seconded by Cllr Lawrie and unanimously approved. The payment will be added to the March agenda.
- 73.9. Permission to pay proposed by Cllr Day, seconded by Cllr Wood and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk December Salary(Net),Laminating pouches	253.80 7.99
BACS	HMRC December Income tax	63.45
BACS	Clerk January Salary, Mileage £0, Postage £0	253.80
BACS	HMRC January Income Tax increase from 04/20	63.45
BACS	Zoom monthly subscription for December reimburse Clerk	14.39
	<b>Total</b>	<b>656.88</b>

**74/20 Bank Reconciliation as at 30th November 2020**

		£
Cash Book Balance b/f		9,532.99
<b>Receipts</b>		
First half precept 29.4.20	3,827.50	
Shaw Lane Rent	52.00	
Second Half Precept (Sept 20)	3,827.50	7,707.00
<b>Total Income</b>		<b>17,239.99</b>

Signed.....(Chair)

Date.....

May payments	1,567.41	
July payments	952.15	
Error in addition of Clerks July expenses to be rectified in November 2020 payment	(5.01)	
Sept payments	688.27	
Nov Payments	2,778.29	
Jan Payments		
March Payments		
<b>Total Payments</b>		<b>5,981.11</b>
<b>CASH BOOK BALANCE</b>		<b>11,258.88</b>
Balance as at 30 <sup>th</sup> November 2020 Includes £161.03 for Friends of Hatton Station		7,758.88
Reserve Account as at 30 <sup>th</sup> September 2020		3,500.00
<b>BANK BALANCE</b>		<b>11,258.88</b>

**75/20. DATE OF NEXT MEETING** – Monday 1<sup>st</sup> March via Zoom

**76/20. CLOSURE OF MEETING** – The meeting closed at 9.27pm.

Signed.....(Chair)

Date.....