

SHREWLEY PARISH COUNCIL

Minutes of the Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 10th January 2022 at 7.45pm

Present at the Meeting:

Cllr R G Wesbury
Cllr E Forty
Cllr D Lawrie
Cllr M Wood
Cllr R Hinton
Cllr J Cleary
WDC Cllr G Illingworth (left at 9.30pm)
WDC Cllr R Hales (left at 9.30pm)

Chairman

Clerk Eleanor Choudry
Members of the Public: None

37/21. APOLOGIES – WDC Cllr Cooke, Cllr Darwen.

38/21. DECLARATION OF INTERESTS – None.

39/21. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 1st November 2021 approved and signed as a true record.

40/21. MATTERS ARISING FROM THE MINUTES – Item 28.6 Climate Emergency was taken under Tree Charter. Climate Emergency to have separate agenda item in future.

41/21. HOUSING NEEDS SURVEY – Sarah Brooke-Taylor, WRCC
Copies of the original survey and questionnaire from 2014 had been circulated to Cllrs. WDC need to update the housing needs data and will use the information collected from the survey. Cllrs agreed to distribute the hard copy survey, cover letter and prepaid envelope to all residents in the parish. Details of how to complete the survey online will be on the hard copy. Responses will be expected within 3 weeks of receipt of the survey and the anonymised data analysis will be received by the PC within a month. Sarah will add a sentence to the standard survey to explain that residents are not applying for property by completing the survey. Surveys to be distributed at the beginning of February with a deadline of the 28th February and results will be back in time for the Annual Assembly.

42/21. PUBLIC OPEN FORUM – None present.

43/21. PLANNING –

W/21/0446 Shrewley Gate Nursery, Old Warwick Road, Shrewley, Warwick, CV35 7AX GRANTED 29/11/21
W/21/0527 Four Brothers Farm, Five Ways Road, Shrewley, Warwick, CV35 7JB PC HAS OBJECTED
W/21/0977 Unit 7, The Mill, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN REFUSED 25/11/21
W/21/1314 Wells Farm, Nunhold Road, Pinley Green, Warwick, CV35 8NA PC HAS NO OBJECTION 19/8/21
W/21/1338 21 Shrewley Common, Shrewley, Warwick, CV35 7AR WITHDRAWN 9/11/21
W/21/1344 Tunnel Barn Farm, Shrewley Common, Shrewley, Warwick, CV35 7AN PC OBJECTED 3/11/21
W/21/1842 8 Ash Close, Shrewley, Warwick, CV35 7BL WITHDRAWN 23/11/21 PC HAS OBJECTED 3/11/21
W/21/1987 104 Station Road, Shrewley, Warwick, CV35 8XJ GRANTED 22/12/21
W/21/1890 Forge Farm, Pinley Lane Pinley, CV35 8NH PC OBJECTS 13/12/21

Signed.....(Chair)

Date.....

W/21/1908 Forge Farm, Pinley Lane Pinley, CV35 8NH PC HAS NO OBJECTION 13/12/21

W/21/2182 Shipham, Case Lane, Shrewley, Warwick, CV35 7JD PC HAS NO OBJECTION 1/1/22

44/21. WCC REPORT – No report.

45/21. WDC REPORT – On 13th December both Warwick and Stratford Councils agreed to proceed towards a merger. The matter now passes to the Secretary of State. The first map showing the offered areas for the Local plan has now been published. It is available on the South Warwickshire Local Plan website at <https://soadc.maps.arcgis.com/apps/webappviewer/index.html?id=c9f9579706974081a054de1b14a66130>
In Shrewley most of the land is around Hatton Station as part of a very large area in Hatton. There is also a large area in Rowington. Of course these are first shots and may not form part of the final plan. Green waste collections have resumed. Additional government grant schemes are available for leisure and hospitality that have been detrimentally affected by Covid Plan B.

46/21. OTHER PARISH BUSINESS

46.1. Annual Assembly action item – Traffic calming in Shrewley Common – Cllr Matecki not available to comment. Cllr Wesbury to chase. Cllr Darwen to attend the 20's plenty WALC training session.

46.2. Flooding – Hatton Station and Little Shrewley – no update.

46.3. Vehicle activated sign on B4439 at Barn Close Nurseries – Cllr Matecki has advised that the replacement VAS has been ordered and he will inform us of the installation date. Cllr Cleary suggested that more signage be added to the bend. Cllr Wesbury recommended that we wait until the VAS is installed to check that the road incidents have reduced/stopped.

46.4. Vegetation removal on Station Road bend – The work is complete.

46.5. Community Emergency Plan – Minor amendments had been added to the Emergency Plan and the Clerk had redistributed to all Cllrs. Cllr Wood explained that Wren Hall had quite a sophisticated secure phone entry system into the hall. The Clerk to find out how other parishes manage their emergency box. Cllr Lawrie to ask Village Hall Committee members about the possibility of installing a locked box outside the village hall with key code access.

46.6. Tree Charter- Cllr Wood had contacted two local parish councils and BHHW Parish Council are keen to explore the possibility of working together on a climate action plan. Cllr Wood suggested that a meeting is arranged at Wren Hall to discuss and the item to be on the agenda at the Annual Assembly. Cllr Wood to attend the WALC Climate Action Day on Zoom.

46.7. Parish Councillor vacancy – The vacancy to be re-advertised on nextdoor.co.uk.

46.8. Bus shelter maintenance – Cllrs agreed to see how it weathers over winter and discuss again after winter. A fixed asset review to be added to the March agenda. Cllr Forty to check the salt bin at the bottom Hughes Hill and Cllr Wood will check the salt bin in Case Lane.

47/21. ONGOING ACTION ITEMS

47.1. Friends of Hatton Station (FOHS) – Nothing to report. The Clerk contacted FOHS regarding future reports but did not receive a response.

47.2. Shrewley website update / Statutory publication of documents on website – There had been 219 users, 171 of which were from the UK. 76 people had viewed the PC page.

48/21. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

48.1. New WCC Fault Reporting System – Cllr Cleary agreed to take responsibility for the road/highways report. Cllr Wood had reported a raised kerb which was fixed promptly. Cllrs are to report faults themselves and inform all Cllrs or ask Cllr Cleary to report. Cllr Cleary will maintain a spreadsheet of reported jobs.

Signed.....(Chair)

Date.....

48.2. Footpath fault report – No problems to report. The gate is locked in the field behind the village hall to keep tups and ewes segregated.

48.3. Highway fault report – As item 30.1.

48.4. Towpath maintenance east and Shrewley Tunnel – Cllr Darwen sent apologies for no update. Cllr Cleary asked about the possibility of a light in the tunnel. Canal & River Trust have previously rejected the application.

49/21. CORRESPONDENCE – WALC’s John Crossling is retiring. The Clerk to write to thank John for his advice and support.

50/21. VILLAGE HALL UPDATE – As the severity of the pandemic has reduced, two movie nights were held along with some private functions and tutoring. A platinum jubilee celebration will be held in June. The Social Club’s January meeting was cancelled and it is hoped that it will be held in February. Cllr Wesbury offered to speak to the VH Committee to advise on any special circumstances to help with a planning application to increase the size of the village hall after a preliminary investigation said that the area could not be increased by more than 5%.

51/21. MEETINGS ATTENDED BY CLLRS – Cllr Jen Cleary - Councillor Fundamentals (Induction) and Planning e-learning. The Clerk attended WALC course The Role of the Internal Audit.

52/21. FINANCE

- 52.1 Annual review of SPC Social Media Policy, no updates – All Cllrs agreed
- 52.2 Annual review of SPC Complaints Procedure, no updates – All Cllrs agreed
- 52.3 Annual review of SPC Equal Opportunities Policy, no updates – All Cllrs agreed
- 52.4 Annual review of SPC Health & Safety Policy, no updates – All Cllrs agreed
- 52.5 Annual review of Lone Working Policy, no updates – All Cllrs agreed
- 52.6 Annual review of SPC Risk Assessment, no updates – All Cllrs agreed
- 52.7 2021/2022 Budget and Estimated Final Expenditure and Proposed 2022/23 Budget previously Circulated. Cllrs agreed a precept for 2022/23 of £5,905. £2k to be transferred to the Reserve Account for future discretionary grants. Cllr Cleary proposed, seconded by Cllr Forty and unanimously agreed.
- 52.8** Permission to pay items listed below proposed by Cllr Cleary, seconded by Cllr Forty and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk December Salary(Net),Postage £0, Printing Ink	254.60
BACS	HMRC December Income tax	63.65
BACS	Clerk January Salary, Mileage £0, Postage £0	254.60
BACS	HMRC January Income Tax	63.65
BACS	WALC The role of Internal Audit course – E Choudry Clerk	18.00
	Total	654.50

53/21. DATE OF NEXT MEETING – Monday 7th March 2022. Cllrs agreed to move the start of the meetings to 7pm from March.

54/21. CLOSURE OF MEETING – The meeting closed at 9.55pm.

Bank Reconciliation as at 31st December 2021

		£
Cash Book Balance b/f		8,687.10
Receipts		
First half precept 30.4.21	3,951.50	
Shaw Lane Rent 14.6.21	52.00	
HMRC VAT Reclaim	23.70	
Second Half Precept 29.9.21	3,951.50	7,978.70
Total Income		16,665.80

Signed.....(Chair)

Date.....

May payments	1,463.30	
July payments	971.56	
Sept payments	706.29	
Nov Payments	707.50	
Jan Payments		
March Payments		
Total Payments		3,848.65
CASH BOOK BALANCE		12,817.15
Balance as at 31 st December 2021 Includes £123.83 for Friends of Hatton Station		9,317.15
Reserve Account as at 31 st December 2021		3,500.00
BANK BALANCE		12,817.15

Signed.....(Chair)

Date.....